Cessna Township Regular

June 08, 2026

The board of Cessna Township Trustees opened in regular session on Monday, June 8th, 2026 at 7:00 P.M. at the township hall with the fiscal officer and all trustees present. The minutes from the previous meeting were read along with the presentation of the monthly financial reports. Mr. Eibling moved to accept all reports as presented. Mr. Hull seconded the motion with all voting aye.

Zoning Officer Mark Schwemer updated the board on current zoning issues. He noted that he is continuing to work with the Hardin County Prosecutor to develop language for the possibility of data center construction in the township.
Mr. Schwemer also indicated that he was following up with the cleanup of a property on CR 90.
The board also conferred with Mr. Schwemer about his current run for the position of Hardin County Auditor in the November 2026 general election, asking if elected, would he be able to continue his zoning position with the township? Mr. Schwemer noted that he would not be continuing his position with the township if elected, but is willing to continue until the end of the year.

The board reviewed estimates for the replacement of the township hall roof from Joel Hershberger in the amount of $5,600. The board reviewed the three estimates for the project and noted that the lowest and best bid for the roof replacement was from Lester Miller Roofing LLC in the amount of $4,950. Mr. Hull motioned to accept the bid from Mr. Miller and schedule the work to be completed as soon as possible and that Mr. Miller provide the township with proof of the proper insurance and BWC documentation. He also moved to add the replacement of seamless gutters at an additional cost of $750. Mr. Vermillion seconded the motion with all voting aye.

A township resident has inquired about the possibility of purchasing grave lots in Huntersville Cemetery that while open, show that they are owned by another family that have had no contact with the township for nearly one hundred years. The board informed reviewed its regulations and:

Mr. Vermillion moved the following resolution.

Resolution # 2026-03

WhereAs: The Cessna Township Board of Trustees acting as owners of The Huntersville Cemetery and with the legal jurisdiction granted the township through O.R.C. 517.07 hereby are providing notice that the board of trustees are initiating reentry proceedings to lot numbers 23B and 23C that are listed as being deeded to persons with the last name of Chapman. The owners have not provided the board with any succession of ownership for the remaining grave lots as required by regulation.

WeThereFore: Wish to publicly notify all persons with any claim to the above listed lots that the Board of Trustees are declaring reentry and will immediately make notice on the township website of the proceeding for the required ninety days.

BeItResolved: The Cessna Township Board of Trustees discussed and moved the resolution in an open regular meeting as required.

Mr. Hull seconded the resolution with the roll call being:

Mr. Vermillion Yes, Mr. Hull Yes, Mr. Eibling Yes

Resolution Adopted June 08, 2026

In other cemetery discussions the board agreed to improve signage at the needed cemeteries by requesting new signs be created and erected by the Hardin County Engineer designating the name of each cemetery.

The board reviewed the proposed HB 96 Cyber Program Policy that was developed with the assistance of the Ohio Township Association with Mr. Eibling moving the following resolution.

Resolution # 2026-04

Cessna Township
HB 96 Program Policy

1. Purpose
The purpose of this policy is to establish guidelines for Cessna Township's participation in the HB 96 program, ensuring proper use, management, and oversight of program resources, technology, and associated responsibilities.

2. Scope
This policy applies to all Cessna Township officials and personnel, including the Fiscal Officer, Board of Township Trustees (three Trustees), Zoning Officer, and part-time employee.

3. Township Structure
Cessna Township operates with a limited staff consisting of one Fiscal Officer, three elected Trustees, one Zoning Officer, and one part-time employee.

4. Roles and Responsibilities
Fiscal Officer: Serves as the primary administrator; maintains financial records; ensures compliance; manages UAN technology.
Board of Township Trustees: Provides oversight; approves expenditures; ensures compliance.
Zoning Officer and Part-Time Employee: Assist with implementation and follow policies.

5. Technology and Data Management
The Fiscal Officer is issued a computer, printer, and bookkeeping software through UAN. Equipment is used for official business only and replaced every two to three years.

6. Technical Support
The Fiscal Officer may contact UAN for technical support. Issues should be reported promptly.

7. Data Security and Protection
Sensitive information must be protected. Access is limited to authorized personnel. Data must be securely transferred and wiped from old devices.

8. Compliance
Cessna Township will comply with HB 96 requirements, Ohio Revised Code, and state auditing standards.

9. Policy Review
This policy will be reviewed periodically and updated as necessary.

10. Adoption
This policy becomes effective upon approval by the Cessna Township Board of Trustees.

Mr. Vermillion seconded the adoption of the resolution with the roll call being:

Mr. Eibling Yes, Mr. Vermillion Yes, Mr. Hull Yes

Resolution Adopted June 08, 2026

The following voucher packets were presented for board approval and payment:

Check#					
5857	Craig Eibling	$ 952.69	5858	Bill Hull	$ 923.24
5859	Clayton Jackson	$ 853.03	5860	Wes Potter	$ 687.67
5861	Mark Schwemer	$ 212.37	5862	Chris Vermillion	$ 954.21
5863	Ohio Deferred Compensation	$ 400.00	5864	OPERS	$1,526.18
5865	Central Ohio Farmers	$1,323.45	5866	MedMutual Life	$ 56.40
5867	Motter Lawn Service	$2,220.00	5868	Ohio Treasurer	$ 762.00
5869	Adam Haudenschield	$1,000.00	5870	Visa	$ 44.95

Mr.Hull motioned to pay all bills as presented, Mr. Eibling seconded with all voting aye. Mr.Vermillion moved to adjourn with Mr.Hull seconding, all voting aye. Meeting adjourned until the next regular meeting scheduled for Monday July 13, 2026 at 7:00 pm.

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Wesley J. Potter, Fiscal Officer